

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair

Carole Andrews, Vice Chair

Steve Fewell, Pat Moynihan Jr., Pat La Violette,
Patrick Wetzel, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, August 25, 2010

6:00 p.m.

Cerebral Palsy, Inc. / CP Center

2801 South Webster Avenue

**** Tour of CP Center at 5:30 p.m. ****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 28, 2010.

Comments from Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center of Brown County Board (July 22, 2010).
 - b. Children with Disabilities Education Board (July 7, 2010).
 - c. Community Options Program Planning Committee (July 26, 2010).
 - d. Human Services Board (July 29, 2010).

Communications

2. Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. *Held for one month.*

Veteran's Services Department

3. PowerPoint Presentation developed for the Veteran's Office.
4. Director's Report.

Human Services Dept

5. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
6. Director's Report.
7. Resolution re: Creation of Northeast Wisconsin Long-Term Care District (N.E.W. Family Care).
8. EM1 Update.
9. Financial Report for Community Treatment Center and Community Programs.
10. Budget Adjustment Request (#10-92): Electronic Medical Records Project.
11. Community Treatment Center Update.
12. Community Treatment Center Statistics.
13. Bellin Psychiatric Monthly Report.
14. Approval for New Non-Continuous Vendor.
15. Request for New Vendor Contract.
16. Monthly Contract Update.

Aging & Disability Resource Center - No agenda items.

Health Department – No agenda items.

Syble Hopp – No agenda items.

Other

17. Audit of Bills.
18. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, July 28, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin.

Present: Pat Evans - Chairman, Carole Andrews – Vice Chair, Steve Fewell,
Pat Moynihan

Excused: Jesse Brunette, Pat LaViolette, Pat Wetzel

Also Present: Brian Shoup, Bonnie Phernetton, Angela Steuck, Sarah Inman,
Tom Martin, Mary Johnson, Tim Schmitt, Judy Friederichs, Chua Xiong,
Sunny Archambault

Revised

I. Call Meeting to Order:

The meeting was called to order by Chairman Pat Evans at 6:00 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Andrews and seconded by Supervisor Fewell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/Modify Minutes of June 23, 2010.

Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Comments from Public – None.

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:

- a. Children With Disabilities Education Board (May 26, 2010)
- b. Aging & Disability Resource Center of Brown County Board (June 24, 2010)

Motion made by Supervisor Fewell and seconded by Supervisor Anderson to receive Items 1a and 1b, and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Communications

- 2. Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. *Held for one month.*

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY.

Human Services Dept

3. **Update on Healthy Families Program from Family Services of Northeast Wisconsin.**

Bonnie Phernetton, Program Manager for the Healthy Families Program; Angela Steuck, Vice President of the Healthy Families Program; and Sarah Inman, Brown County United Way; were invited forward by Supervisor Evans.

Phernetton explained that the previous year the staff of the Healthy Families Program had realized that they should take it upon themselves to give a midyear update to the committee regarding the status of the program to show how county tax dollars are being spent.

Healthy Families is an intensive, home-visitation program serving families with small children that are at high risk for abuse and neglect. The main goal of the program is to recognize at risk kids as early in life as possible. For that reason, a child must be under 3 months of age to qualify. Phernetton explained that with the help of the United Way and the Community Partnership for Children, the program targets prenatal mothers and new mothers with first time births at the hospital for assessment.

Supervisor Andrews inquired as to what criteria is used in assessments for entry into the Healthy Family Program. Phernetton listed the following: age, socialization, alcohol/drug use, mental health issues, criminal record, history of abuse or neglect in parents' childhoods, knowledge of child development expectations, income and resources, as well as social supports. Andrews also questioned what is done for families that are turned away do to lack of openings in the program. Phernetton answered that through the Community Partnership for Children, they have been able to refer quite a few people to the Fort Howard and Howe Resource Centers.

Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

(Items no. 4 & 5 taken together)

4. **Director's Report.**

5. **EM1 Update.**

Brian Shoup, Human Services Executive Director, informed that he is currently working on the 2011 budget and that this would be taking up much of his time from now through November. He also reported that he supports the Healthy Families Program and feels that it is a great front-end investment.

Shoup explained that problems that are currently being faced at the Community Treatment Center are due to the bypassing of crisis assessment. Crisis assessment allows CTC staff to divert patients who would otherwise be wrongly placed in the center to the correct facility. Shoup met with Tom Martin, President and CEO of N.E.W. Family services, and solicited a modified proposal to develop a full-mobility crisis response to EM1s based on the County's contract with Family Services and their crisis center. He had asked that they adapt their crisis program to allow them to do assessments on location where possible. This would include on location with the police officer, at any of the other emergency rooms in the area and also at

the Community Treatment Center. As part of this, he also requested that there be transportation available to transfer patients that have been inappropriately placed to the correct facility. Shoup shared with the committee that he felt that this was the best and most sustainable solution to the CTC's inundation with improperly placed patients.

Shoup informed that Tom Martin had responded with a proposal that addresses all present concerns. An ad hoc committee has been created to review the proposal and work with the crisis center in making this operational. And although there will likely be some additional costs to the County, Shoup explained that he believes inappropriate placements cost far more. He went on to say that while he doesn't feel that this is a final solution it is the best answer at this point.

Supervisor Andrews inquired as to where these improper placements originate. Shoup explained that the main problem is that the Green Bay Police Department are internally constrained from coming to the crisis center. This is due to a legal opinion rendered by the City's attorney. Martin added that while this opinion has hindered things, he feels that Shoup's plan has a great deal of value.

Supervisor Evans commented that he is glad to see that something is being worked out in regards to this and that while the county may have an extra cost from this, it will save the CTC a great deal of money in the future. Supervisor Fewell questioned whether there would be a second opinion sought on the matter of how to reduce improper patient placement at the facility. Evans related that he had heard some other plans but they would involve taking the City to court which was not advisable at this point.

Martin commented that the priority is patient care; which is being compromised when patients are misplaced. He went on to say that what Brian is requesting is 24/7 crisis assessment which is currently difficult due to light staffing in the night hours.

Shoup explained to the committee that he is currently doing all he can for the CTC as far as LEAN training is concerned. The most recent project pertains to the hospital admission process and quite a bit of Clinical Director Dr. Yogesh Pareek's time has been dedicated to this. Another project that is being untaken is regarding the waiting list for the CTC's outpatient clinic.

An electronic medical records conversion project is currently being worked on. Bonding for this had been discussed with Administration and Shoup will keep the committee informed on this. If this conversion is not completed by January 1, 2012, the Community Treatment Center will not have a compliant system to bill Medicare and Medicaid.

Motion made by Supervisor Andrews and Seconded by Supervisor Fewell to receive and place on file items #4 and #5. Vote taken. MOTION CARRIED UNANIMOUSLY.

6. Family Care Update.

Shoup reported that he and Chairman Evans had discussed the drafting of a joint resolution with the district Family Care Program. He supplied a copy of a resolution from Door County as an example. He explained that this was a short version and it had been advised by Corporation Counsel, John Luetscher, that the same document in Brown County's name should be submitted.

This resolution will be presented to the Human Services Board and the Human Services Committee in August. It will go before the full County Board of Supervisors in September.

Shoup projected that if this is passed, by 2012 or 2013 the only long term care program left at the CTC will be the nursing home services. He explained that over the years, much of the infrastructure for the LTC services has been paid for with Medicare Waiver dollars. To unwind and jettison this will be a very complex undertaking and Shoup is working to figure out what the department will look like after the programs have been taken over by the district.

Shoup briefly mentioned some work he has done recently with various committees that he is a member of.

Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file item. Vote taken. MOTION CARRIED UNANIMOUSLY.

(Items no. 4 & 5 taken together)

7. Community Treatment Center Update.
8. Community Treatment Center Statistics.

Mary Johnson, Hospital and Nursing Home Administrator, related that the nursing home at the CTC is very near capacity. She stated that there is only one bed open which is being saved for an emergency placement patient. There are currently about 12 patients on the waiting list. The hospital has also been quite full which is partly due to inappropriate admissions.

Johnson briefly touched on the subject of the streamlining project being done regarding the admissions process at the CTC. She reported that this is a cumbersome task but there is progress being made. Some of the problems being found include repetitious forms being completed and redundant questioning.

There has been ongoing recruitment for a full time Psychiatrist. Currently patients are being seen by Dr. Pareek, a full time Psychiatrist; Dr. Mannem who has retired but has been doing contract work for the CTC and a third doctor that has been hired for a limited term.

Johnson commented that they are also recruiting for House Managers and have some great quality applicants.

Motion made by Supervisor Andrews and Seconded by Supervisor Fewell to receive and place on file items #7 and #8. Vote taken. MOTION CARRIED UNANIMOUSLY.

9. Bellin Psychiatric Monthly Report.
Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.
10. Approval for New Non-Continuous Vendor.
Motion made by Supervisor Moynihan and seconded by Supervisor Fewell to approve. Vote taken. Ayes: 3 (Evans, Fewell, Moynihan); Abstain: 1 (Andrews). MOTION PASSED.
11. Request for New Vendor Contract.
Motion made by Supervisor Fewell and seconded by Supervisor Andrews to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Monthly Contract Update.
Motion made by Supervisor Fewell and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. Financial Report for Community Treatment Center and Community Programs.

Finance Manager, Tim Schmitt, reported on information that had been attached to the agenda.

Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).

Shoup stated that he prefers, at this time, to only submit the budget information that has been requested per guidelines given by Tom Hinz, County Executive.

Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Aging & Disability Resource Center

(Item nos. 15 & 16 taken together)

15. Revenue and Expense Report as of May 31, 2010
16. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).

Supervisor Fewell inquired as to whether the ADRC had prepared budget information per Supervisor Scray's request. Shoup answered that this has been dealt with per the County Executive's guidelines. He stated that of the administration of ADRC is based on the cost to continue which for the proposed budget, has been cut by 5%.

Sunny Archambault, Director of the ADRC, shared that they are in a unique position as far as the 2011 budget goes. They capture medical assistance funding for the ADRC component of their services. Because of this additional amount they are able to fund the cost of administration and transfer levy dollars to other programs. Currently levy dollars are being put toward a nutrition program, a senior center program and an adult daycare program. These areas are the ones that would be cut if an additional 5% had to be taken from the budget; Archambault stated that she will not be cutting these programs.

Archambault went on to say that she could potentially cut some funds from the nutrition program. A survey was done of the volunteer drivers for this program and it was found that some personally utilize the lunches as a benefit of their work. These drivers have agreed to give this up to save funds.

Supervisor Andrews referenced the minutes from the June 24, 2010 meeting of the ADRC

Board questioning information regarding Medical Assistance Revenues. Archambault reiterated that the State will base MA revenues based on information obtained from surveying staff through random phone calls.

Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file items #15 and #16. Vote taken. MOTION CARRIED UNANIMOUSLY.

Health Department

17. Grant Application Review (10-18): Supporting Active Schools Initiative
Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.
18. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
Motion made by Supervisor Moynihan and seconded by Supervisor Fewell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

(Item nos. 19 & 20 taken together)

Syble Hopp

19. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).

Veteran's Services Department

20. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).

Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file items #19 and #20. Vote taken. MOTION CARRIED UNANIMOUSLY.

Other

21. Audit of Bills.
Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to approve audit of bills. Vote taken. MOTION CARRIED UNANIMOUSLY.
22. Such other Matters as Authorized by Law. – None.
Motion made by Supervisor Andrews and seconded by Supervisor Fewell to adjourn at 6:52 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted:

Anna R. Meert
Recording Secretary

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING

July 22, 2010

PRESENT: Keith Pamperin, Donajane Brasch, Bill Clancy, Judy Parrish, Tom Diedrick,
Pat Cochran, Libbie Miller, Steve Daniels

EXCUSED: Pat Finder-Stone, Grace Aanonsen

ALSO PRESENT: Sunny Archambault, Debra Bowers, Devon Christianson, Diana Brown

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: No introductions were needed.

ADOPTION OF AGENDA: A motion was made by Sup. Clancy and seconded by Ms. Miller to adopt the July 22, 2010 agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF June 24, 2010: Ms. Miller moved and Ms. Brasch seconded to approve the minutes of the regular meeting of June 24, 2010.

FINANCIAL REPORT:

A. APPROVAL OF THE JUNE 2010 FINANCE REPORT: Ms. Archambault reported that revenue and expenses are on target with the budget. She explained that Salary Expense and Fringe Benefits are off because of the 2 open I&A positions that are expected to be filled by August.

On the revenue side we are capturing more Medical Assistance Claiming dollars than budgeted and we will be receiving all of the grant dollars. Ms. Cochran moved and Mr. Daniels seconded to approve the June 2010 Finance Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS: Board members reviewed the donations of \$205 from Jerry and Barbara Jarvey for home-delivered meals and \$200 from Wisconsin Parkinson Association for Parkinson's Support Group. Ms. Miller moved and Sup. Clancy seconded to approve the Restricted Donations. **MOTION CARRIED.**

C. DISCUSSION AND APPROVAL OF OVERTIME FOR I&A SPECIALISTS:
Ms. Christianson called attention to the handout sent with the board packet that outlines the overtime request. She discussed the nature of the request, time needed and reasons for the backlog in I & A. Several of the staff have offered to assist with an upcoming maternity leave resulting in some overtime. Other overtime hours are due to support group coverage and facilitation including extra initiatives. She also reviewed the unexpected requirements in the area of quality for the functional screen administration. Holly Grose, screen liaison, has been asked for many additional hours of support with her expertise in the functional screen. She has been spending, on average, 40 hours a month with these activities. Since January, there have been 2 major unanticipated state reviews for staff that Ms. Grose was a large part of: Inter Rater Reliability Test (IRRT) and Desk Reviews. She is also a large part of new staff orientation and training reflected in our quality plan. We anticipate additional hours for training will be needed when we add the two I&A positions in August.

Mr. Daniels moved and Ms. Parish seconded to approve the overtime request for I&A Specialists. **MOTION CARRIED.**

REVIEW OF DRAFT 2011 ADRC BUDGET: Ms. Archambault distributed a draft of the 2011 ADRC Budget to board members for review. She pointed out that additional Medicaid revenues are projected to more than double in the Information & Assistance and Benefits Specialist programs. These

revenues are required to be spent in these program areas and she is recommending adding (2) positions – one (1) Information & Assistance Specialist and one (1) Elderly Benefits Specialist) and increasing support for prevention expenses.

Because of the increase in Medical Assistance revenues, there is no levy in the Information & Assistance and Disability Benefits Specialists programs. This has allowed more levy to be spent for the nutrition program, adult day care and Add LIFE programming.

Cuts to achieve a potential additional 5% levy cut included reductions in building maintenance, resource materials, marketing, volunteer recognition and meals for homebound meal volunteer drivers. Mr. Danie s moved and Ms. Cochran seconded to approve the draft 2011 Budget. **MOTION CARRIED.**

ADRC UPDATE: Ms. Christianson discussed her recent trip to the N4a conference in St. Louis this past weekend to present on Options Counseling. She described the new grant initiative available through the Administration on Aging to the states. Wisconsin plans to apply and Brown County has agreed to be part of this grant over the next 2 years. This Options Counseling grant opportunity will require the development, training, and evaluation of State Options Counseling standards. As grantees, Wisconsin will also be asked to attend 2 meeting per year in Washington to bring these standards to the federal level where national standards are being developed. Brown, Ozaukee, and a St. Croix, Polk, Brnette (regional) ADRC have agreed to participate in the development of the standards. The state has asked for a letter of support from Brown which has been supplied.

Ms. Christianson also reported that the State is conducting desk reviews of the functional screens produced by the I & A staff. Ms Christianson is working with the functional screen liaison and staff to respond to clarifications requested by the State on individual screen completed. Overall, the I & A staff performed well with this review and continue to improve in accuracy and knowledge in this area.

She also announced the addition of 2 new staff: Amy Lancelle and Katie Erickson. She described their backgrounds and how they will be great additions to the team. This recruitment focused on adding staff with benefit and Care Management Organization (CMO) experience to the I & A team.

DIRECTOR'S REPORT: No report.

GWARR UPDATE: No report.

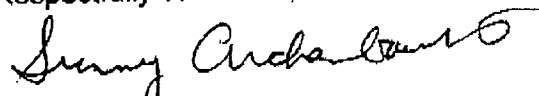
ANNOUNCEMENTS: The following announcements were made:

Mr. Diedrick announced that July 26th marks the 20th anniversary of the signing of the Americans with Disabilities Act (ADA) into law ensuring the civil rights of people with disabilities. He emphasized the importance of recognizing the expanded opportunities the ADA has generated as well as noting that there is still a lot of work to be done. He added that staff from Options, ADRC, Curative, Aspiro and Cerebra Palsy are planning an event at the City Deck, downtown Green Bay from 4:00 pm – 6:00 pm to celebrate this event. There will be brief presentations highlighting ADA accomplishments in our community along with refreshments.

NEXT MEETING DATE – August 26, 2010: The next meeting is scheduled for August 26, 2010 at the Aging & Disability Resource Center.

ADJOURN: Ms. Parrish moved to adjourn and Ms. Cochran seconded. **MOTION CARRIED.** The meeting adjourned at 9:43 a.m.

Respectfully submitted,



Sunny Archambault

PROCEEDINGS OF THE CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, July 7, 2010

Present: M. Greenlaw, B. Clancy, K. Prast, S. King

Excused: J. Van Sistine,

Also Present: B. Natelle, A. Nizzia, S. Keckhaver, M. Brick

1. Call to order – 4:00 p.m. – K. Prast
2. Approval May 26, 2010 Board Minutes: M. Greenlaw moved to approve the minutes of the May 26, 2010 Board meeting. B. Clancy seconded the motion. Motion carried.
3. Correspondence: None.
4. Approval of Agenda: S. King moved to approve the agenda as presented. M. Greenlaw seconded the motion. Motion carried.
5. Action Item: Donations: Jim and Barbara Hoida donated \$1,200 for Hopp Needs.

The Brown County Community Women's Club donated \$300 for Hopp needs as part of their Community Award Donation.

Donald & Michele Rose donated \$50 toward a SOAR Scholarship.

Becky Baranowski donated a big box of toys.

Target donated \$2,000 as a grant award for the SoundBeam System for the Music Department.

Mark and Lynn Meshke donated the following items to the school: small adult wheelchair, 4 adaptive bowls, 2 adaptive plates and 2 cube chairs. Mark and Lynn also donated \$100 to Sara Pyka's classroom.

Dan & Sara Vanden Heuvel donated bubble-wrap to the Speech, OT and PT Departments.

Jennifer Hegaman donated interactive wireless sports video games to the school.

Robert Scott donated a magnetic bead table to the Early Childhood classroom.

The Rotary Club of Green Bay donated \$252.75 for Home EC equipment and other Hopp needs.

The De Pere Area Men's Club donated \$250 for the SOAR Program.

Lisa Kiley donated a Rifton specialty chair to the school.

Nicolet National Foundation donated \$2,500 toward the Pool Fund.

B. Clancy moved to accept these generous donations. M. Greenlaw seconded the motion. Motion carried.
6. Action Item: Financial Report: M. Greenlaw moved to receive and place on file the Financial Report for the period ending May 31, 2010. S. King seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB, JULY 7, 2010:

7. Administrators Report:

- a. Four years the Weyers Foundation built a duplex for our functional living component on the property on the corner lot behind the school. This property is currently owned by the school. The Weyers Foundation volunteered to raise the dollars and secured donations to build this duplex. The school has had an apartment for the High School children to practice skills for the past 18 years. The duplex was dedicated three years ago and has three full school years of use. The students enjoy their experiences and learned a great deal. The duplex was used both during the days and also evenings as a training site.

The second side of the duplex is currently rented to two graduates of Hopp School with a possible third Hopp graduate moving in soon.

- b. Mrs. Natelle explained SOAR began Tuesday, July 6th and will operate for three weeks. The pool is scheduled to be used daily during the SOAR Program. It was reported that SOAR continues to use the CBI component with the High School students going out in the community on Tuesdays for the second year. There are approximately 70 children participating.
- c. B. Natelle reports in a conversation with the DePere Parks Director for the DePere Park and Rec Department will continue to offer warm water therapy classes at the Syble Hopp School pool in the fall. This is the third year of this partnership and it was very successful with many community members commenting on their happiness to use the pool.
- d. The Board has set Wednesday, August 25th at 4:00 p.m. for its next meeting.
- e. Road construction is scheduled to begin in August for the start of the roundabouts being constructed on Scheuring Road. Construction is scheduled to continue through October, 2011. This will affect the transportation of students.
- f. The Scheuring Road Bridge issue has resurrected again. An environmental study of the three southern exposure routes is taking place. This study was conducted 14 years ago also. A letter was sent to Cole Runge regarding the impact that a Scheuring Road Bridge would have on the school.
- g. A Nizzia explained to the Board the proposed 7 hour schedule that the High School staff would like to make. They would like to change from a 6 hours to 7 hour schedule as a one-year trial only and then evaluate it for the 2011-12 school year. B. Clancy moved to approve the one-year trial of a 7 hour schedule for the High School. S. King seconded the motion. Motion carried.
- h. Mary Brick reported to the Board regarding last year's transportation and use of bus aides. Fourteen of our instructional aides participated in riding as bus aides. A statement was discussed by the Board regarding additional responsibilities being assigned by the Administrator and required of the position of instructional aides that included bus riding. Instructional Aides will be notified of this change prior to the beginning of the school year.

S. King moved to accept the Administrators Report. M. Greenlaw seconded motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB, JULY 7, 2010:

8. Room Agreements: B. Clancy moved to approve the Room Agreements with the school districts. M. Greenlaw seconded the motion. Motion carried.
9. Action Item: Resignation: B. Natelle read a letter from A. Nizzia resigning her position as teacher effective June 30th. Ms Nizzia has accepted the position as Principal of Syble Hopp School effective July 1st. M. Greenlaw moved to accept the resignation as teacher, with pleasure, to the position of Principal. S. King seconded the motion. Motion carried.
10. Action Item: Retirement: B. Natelle read a letter from S. Goron resigning her position to retirement effective July 1st. Ms. Goron has been an outstanding asset our school. S. King moved to accept the resignation to retirement. B. Clancy seconded the motion. Motion carried.
11. Payment of bills: M. Greenlaw moved to pay the bills totaling \$259,344.12 General Fund and \$1,906.33 Pool Fund for the month ending May 31, 2010. S. King seconded motion. Motion carried.
12. Reading of Board Policy 5.083(1)(2)(3) Emergency Nursing Services and Medications: B. Clancy moved to table the reading of this policy until August, 2010. M. Greenlaw seconded the motion. Motion carried.
13. Action Item: Parent Organization: None.
14. Executive Session: The board will move to executive session as allowed by Wisconsin Stats 19.85 (1)(e) (f) (b) to discuss personnel and negotiations: S. King moved to Executive Session and adjourn from Executive session as allowed by Wisconsin Stats 19.85 (1)(f)(e) to discuss personnel and negotiations. M. Greenlaw seconded the motion. Motion carried.
15. Staff Requests: M. Greenlaw moved to approve the staff request as presented. B. Clancy seconded the motion. Motion carried.
16. Adjournment: B. Clancy moved to adjourn the meeting at 5:05 p.m. S. King seconded the motion. Motion carried.

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, July 26, 2010 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Helen Desotell, Patricia Hickey, Darlene Marcelle, Shirley Richardson, Chua Xiong and Jean O'Leary

Absent: None

Excused: Sunny Archambault, Kristy Robb

Others Present: Mary Rasmussen of BCHSD

Acting Chairperson Helen Desotell called the meeting to order at 8:35 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

Jean O'Leary distributed copies of information about Family Care that were discussed under agenda item #7.

MOTION: Ms. Marcelle moved to approve the agenda as modified. Ms. Hickey seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Ms. Marcelle moved to approve the April 26, 2010 minutes as mailed. Ms. Xiong seconded. Motion carried unanimously.

FREQUENCY OF COP COMMITTEE MEETINGS

Ms. O'Leary said other counties have gone to quarterly COP Committee meetings, and she asked if this Committee wishes to do something similar. After discussion, Ms. Marcelle suggested meeting every other month (starting in September), and calling a special meeting if needed in between.

MOTION: Ms. Marcelle moved to have the COP Planning Committee meet every other month on the fourth Monday at 8:30 a.m. beginning in September, 2010. Ms. Richardson seconded. Motion carried unanimously.

REPORTS

Current Status of COP Funding – Ms. O'Leary said we are putting several people on service but are losing people almost as quickly as we get them on service. COP will continue after the implementation of Family Care, and Ms. O'Leary has a meeting later in the week with people from Madison to discuss details of "COP Leftovers." The COP money that will remain with the counties will be for mental health consumers and children. Whatever the counties have invested in elderly, developmentally disabled and physically disabled

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – JULY 26, 2010

will be applied toward Family Care. In the meantime we need to capitalize on children's and mental health money. Ms. Desotell said she heard there will be a Family Care audit soon. Ms. O'Leary said there will be one to determine how stable Family Care is within the state, and there probably will be some changes to the rules as a result, but Family Care is still going ahead. Almost 75% of the state's counties will be Family Care counties by the end of 2010, and the plan is for the entire state to be established in Family Care by the end of 2013. Whatever we have invested in children's and mental health areas for 2010 and 2011 will determine how much COP money we will have after Family Care implementation. We will still need to follow the COP wait list and significant proportion rules. There are currently so many rules with each pot of money, and the hope is that this will be simplified after Family Care implementation.

Ms. Hickey asked about the people who don't pass the functional screen. Ms. O'Leary said it shouldn't happen a lot because if the consumer is currently on a waiver program they should pass the functional screen. Some people we are funding now with levy money or straight COP dollars will also be Family Care eligible. Some people are being weaned off service. A few are not passing the functional screen, and we don't currently know why. This is happening statewide. It is a web-based screen, and when someone doesn't pass, there is more than one attempt to re-screen them. The waiver rules are very technical.

Money Expenditures by Target Group and Wait List – Ms. O'Leary said the waiting list has diminished somewhat. We have been working on replacements in order to get as many people on service as possible. It takes almost 60 days to get someone new on service.

MOTION: Ms. Hickey moved to receive the reports and place them on file. Ms. Marcelle seconded. Motion carried unanimously.

FAMILY CARE UPDATE

Ms. O'Leary distributed flyers and information sheets on Family Care, including a draft version of the informational brochure for consumers and families. This brochure explains Family Care and IRIS, which is a program in which a consumer can manage his or her own care without a case manager. Recently there was a forum open to all County Board members from all seven N.E.W. district counties to explain Family Care with a question-and-answer session. In the next few months Rolf Hanson (N.E.W. Family Care Director) and Andy Phillips (attorney who wrote the state statute on Family Care) will do a presentation, and there will need to be a resolution passed before November. The FC district will be a quasi-government entity. The draft resolution that all counties must agree to will go to each of the seven county boards in August or September.

CLOSED SESSION

Ms. Desotell read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – JULY 26, 2010

MOTION: Ms. Marcelle moved to go into closed session. Ms. Xiong seconded. Ms. Desotell conducted a roll call vote. Ms. Hickey, Aye, Ms. Marcelle, Aye, Ms. Richardson, Aye, Ms. Xiong, Aye. Motion carried.

MOTION: Ms. Marcelle moved to return to regular open session. Ms. Hickey seconded. Ms. Desotell conducted a roll call vote. Ms. Hickey, Aye, Ms. Marcelle, Aye, Ms. Richardson, Aye, Ms. Xiong, Aye. Motion carried.

During the closed session the Committee made the following decisions:

10) CBRF variance requests (information only)

This request did not require Committee approval as the placement is within one of the six CBRF facilities covered by a resolution passed by the Committee in June of 2009. Items 10A through 10I are automatically approved.

MOTION: Ms. Marcelle moved to adjourn. Ms. Hickey seconded. Motion carried unanimously. The meeting adjourned at 9:11 a.m.

Respectfully submitted,
Mary Rasmussen

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 29, 2010 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Tom Lund, Chairman, Allison Draheim, Paula Laundrie,
JoAnn Grashberger, Helen Smits, Maria Zehren

Also

Present: Brian Shoup – Executive Director Human Services
Ian Agar – Child & Family Services
Jean O'Leary – Long Term Care
Kay Smet – Staff Accountant
Jenny Hoffman – Economic Support Administrator
Mary Johnson – CTC – Hospital Administrator
Kevin Lunag – Clinical Services
Jim Hermans – Child Protection/Juvenile Services
Tim Schmitt – Human Services Department Finance Manager
Margaret Hoff – CTC Accountant

1. **Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 5:22 p.m.

2. **Approve/Modify Agenda:**

Motion made by J. Grashberger and seconded by P. Laundrie to approve the agenda. MOTION APPROVED UNANIMOUSLY

3. **Approve Minutes of June 10, 2010 Human Services Board Meeting:**

Motion made by P. Laundrie and seconded by J. Grashberger to approve the minutes. MOTION APPROVED UNANIMOUSLY

(Maria Zehren arrived 5:25 p.m.)

4. **Presentation of 2011 Budget by Management Team:**

Management Team members introduced themselves, giving highlights of the goals and initiatives of the 2011 budget for their individual departments.

Brian Shoup, Director of Human Services, referred to the budget summary distributed to Board members, highlighting policy initiatives and goals of the Human Services Department. Challenges over the next year include:

- To stimulate a sharper focus on vision and strategy
- To focus on improvements in the organization and culture, especially at the CTC, i.e. customer service
- To deal with gaps in Outpatient Mental Health Programs
- To initiate and explore collaborative planning both with other counties and other community institutions, i.e. school districts
- To plan for Family Care

- To improve reimbursements on first and third party payers
- To work with the LEAN process

Mr. Shoup informed the Board that because of a \$2 billion shortfall in the State, the County Executive has developed guidelines using the cost for the department to continue services status quo, then asking for a 5% cut. Hinz has also requested a contingency budget which would back the budget off an additional 5%.

Each member of the Management Team was introduced and gave an overview of their department, along with budget initiatives for 2011.

Kay Smet – Staff Accountant

Ms. Smet stated that she works mainly with the children's unit, along with other accountants in preparation of the budget.

Kevin Lunog – Adult Clinical Services

Mr. Lunog explained this department is located at the CTC and provides comprehensive programming for adults with substance abuse and mental health issues who lack the resources to obtain services elsewhere in the community. Programs include Operating while Intoxicated (OWI) Assessments, Outpatient Counseling, Inpatient Care, and Residential Treatment. Services which are offered include intensive outpatient treatment, aftercare groups, individual therapy, co-occurring disorder treatment, case management services, referral for residential treatment, prevention services, etc. Funding options include private pay, sliding fee scale, Medical Assistance, and insurance.

Budget Initiatives – Mr. Lunog described the activities involved with adults with mental health and AODA issues, crisis services, etc. In the last year, four sub-committees were created to review how services can be better provided and how to better establish goals and initiatives. Those areas included transportation costs, client activities, case management waiting list, physician shortage, Medicaid programming, budget impact, etc.

Ian Agar – Child & Family Services

Family Services is located at the CTC and provides assistance to county residents 18 and over who may be experiencing life challenges related to physical or developmental disabilities, infirmities of aging, mental illness, or substance abuse. Services range from outpatient behavioral health intervention to long term care arranged through enrollment in state and federal assistance programs. In addition to Family Services, Child Services within this department offer disability services, autism services, a Birth to Three Program, Foster Care, Kinship Care, Volunteer Programs and Services, etc.

Budget Initiatives – Mr. Agar reported that as a result of the budget process last year, a Social Worker position was eliminated reducing staff from three to one. With the arrival of Family Care, Agar stated there will be fewer waiver dollars coming to the department. Mr. Agar also addressed budget initiatives in the areas of volunteer services, adult protection, Birth to Three Program, Children's Waiver, etc.

Jean O'Leary – Long Term/Family Care

Ms. O'Leary supervises the Long Term Care Unit and works with the population who will be affected most by the new Family Care Program. This population

includes the elderly, physically disabled, and developmentally disabled. Approximately 1400 individuals are served within these programs by 38 case managers. Brown County is involved in planning for the expansion of Family Care into the Northeast Region. Several counties have come together to cooperatively create a new district where all adult long term care resources are pooled to serve consumers under a managed care model. The name of the District is Northeast Wisconsin Family Care and they will serve the counties of Brown, Door, Kewaunee, Marinette, Menominee, Oconto, and Shawano.

Budget Initiatives – In the Long Term Support area involving the elderly and disabled, because of the implementation of Family Care, Ms. O'Leary stated that case loads are expected to increase because of initiatives established to remove this clientele off waiting lists. Diversion slots will be available if criteria is met to stay out of a nursing home and at home. On the other hand, in the developmentally disabled area there are no new initiatives so this group will continue using levy dollars. Ms. O'Leary also addressed other areas including adult family homes, Aspiro, etc.

Jenny Hoffman – Economic Support Administrator

Economic Support programs include determining eligibility for various children's programs, in addition to Food Share, and Medicaid. There are approximately 16,000 families served by 55 staff. The Change in Information Center was recently established to find efficiencies due to increased caseloads and has helped to field thousands of monthly calls. The Center has six eligibility workers who take calls and record status changes.

Budget Initiatives – The goal of Economic Support is to assist families with their basic needs for food, health insurance, and child care. It is an entitlement program funded by the state with no waiting list. Because of the economic times, case loads are continuing to rise and where traditionally clientele were low income individuals, many families are now seen because of loss of employment.

This department presently assists 15,000 families, with an average caseload at 650. This compares to 300 to 400 in Outagamie County, 350 to 500 in Winnebago County, and 390 families in Shawano County. High caseloads can cause a delay in benefits. Because of efficiencies in the Change in Information Center, a Clerk II position will be eliminated.

Ms. Hoffman stated that due to retirement, a Fraud Investigator position will be unfunded with the goal to have an Economic Support Specialist use better techniques to get accurate information upfront. Two ESS positions have been requested.

Mr. Shoup added there is presently one Fraud Investigator position in existence. The retiring investigator in her exit interview recommended her position not be refilled, stating it was her opinion there are not enough cases to justify two positions. He will be informing the County Board of this fact.

Jim Hermans – Child & Family Services

Mr. Hermans oversees the Child Protective Services Program, the Juvenile Justice Program, and the Shelter Care Facility. Child Protective Services is responsible for investigation and follow-up on allegations of child abuse. Approximately 4,000 referrals are projected within the next year. The Juvenile Justice portion of the department focuses on referrals received from law enforcement. Services are

intended to protect children from abuse and neglect, assure accountability in the area of juvenile justice, and provide child centered, family focused support aimed at promoting the health and well-being of children and families. Over 4,000 referrals are expected within the next year. Hermans explained that the Shelter Care Facility serves up to 20 youth at a time with admissions at 300-400 a year. It is a transitional facility with the length of stay short-term.

Budget Initiatives – Mr. Hermans reported the department continues to receive more referrals of child abuse and neglect in the community, although a portion are screened out as they do not meet the statutory level of required investigation. Because of increased interest by the State and Federal Government, the County is receiving increased expectations and requirements without additional revenue. Approximately 30% of the referrals are investigated, compared to a State average of 55%, and 60% nationally. In order to raise this percentage, Hermans stated that more investigative staff would be necessary.

Highlights of other areas included volunteer services, foster services, and contracted services. In regard to Juvenile Justice, Hermans stated that statewide there have been less referrals, so staff in that area are contributing in the Child Protective area in a collaborative effort.

Mary Johnson – Hospital & Nursing Home Administrator, CTC

The CTC houses a 53 bed nursing home and a 37 bed psychiatric unit. The nursing home has an average census of 62 designed for emergency protective placement for the vulnerable elderly. The psychiatric hospital serves 12 other contracted counties. The hospital also serves emergency detentions, custodies, detox, voluntary admissions, three party petitions, etc.

Budget Initiatives – Ms. Johnson reported that the nursing home served over 1800 admissions in the prior year. About two years ago, it was certified for Medicare A. Two staff have been trained in LEAN rehabilitation and recently facilitated an event for storage. In addition, a LEAN project is underway in the psychiatric hospital. An attempt is being made to streamline processes to avoid redundancy. Other initiatives include the implementation of an electronic record system required by 2012, the development of a plan to reduce staff over 10 hours, and a plan to reduce the use of temporary replacement help.

Tim Schmitt – Finance Manager/Human Services

Mr. Schmitt oversees budget preparation and financial activity for both the Community Treatment Center and all Community Programs.

Budget Summary – Mr. Schmitt reiterated Mr. Shoup's comments that the County Executive's initiative is to calculate the cost to continue services, backing it off 5%. The Human Services budget, he explained, includes two divisions, one for Community Programs, and one for the Community Treatment Center. He stated he does not foresee the necessity to draw on the fund balance for Community Programs initiatives and that it is a balanced budget with revenues appearing to be similar to those in the 2010 budget. The County tax levy for Community Programs is \$19.648 million, an increase over the last year. State and Federal revenues are in line with percentages from the 2010 budget. Expenditures for Community Programs are consistent with the 2010 budget

The Community Treatment Center budget, however, although close to a balanced budget, is not balanced. Several initiatives will be implemented in terms of attempting to reduce the levy impact by increasing revenues and decreasing expenses. Hospital revenue is projected to be 33% of the total revenue, with last year hospital revenue at 27%. Nursing home revenue is projected to be 26% of the total Community Treatment Center revenue, while last year it was budgeted at 31%. The County tax levy for the CTC in 2011 is \$3.56 million, an increase from 2010 (21% in 2010 to 24% in 2011).

5. **Approval/Modification of Budget:**

Comments from the Board resulted in the consensus to approve the 2011 budget as presented.

Motion made by P. Laundrie and seconded by H. Smits to approve the 2011 Budget as presented. MOTION APPROVED UNANIMOUSLY

6. **Director's Report:**

Director Shoup distributed a Resolution drafted by Door County relative to the "Creation of Northeast Wisconsin Long-Term Care District" (see attached). He stressed that this is a draft which will be reviewed by Corporation Counsel and re-drafted for Brown County.

7. **Any Other Matters:**

Next Meeting: Thursday, August 12th, 2010

Topic: Family Care Presentation by Rolf Hanson, Planning Director

8. **Adjourn Business Meeting:**

Motion made by J. Grashberger and seconded by M. Zehren to adjourn at 7:45 p.m. MOTION APPROVED UNANIMOUSLY

Due to the length of the 2011 Budget Presentation, the following items are included for reference and review, however, were not be discussed during this meeting.

1. *Financial Report*
2. *Bellin Hospital Statistical Update*
3. *Community Treatment Center Statistical Update*
4. *Contract Update*

Respectfully submitted,

Rae G. Knippel
Recording Secretary

September 20, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION: CREATION OF NORTHEAST WISCONSIN
LONG-TERM CARE DISTRICT

WHEREAS, 2007 Wisconsin Act 20 authorized expansion of Family Care, a comprehensive and flexible long-term care service system for the frail elderly and for adults with physical or developmental disabilities, and

WHEREAS, the Counties of Brown, Door, Kewaunee, Marinette, Menominee, Oconto and Shawano formed a planning consortium. This planning consortium engaged in a grant funded multi-year planning process to implement Family Care in the region, and

WHEREAS, § 46.2895 (1)(a) Wis. Stats. authorizes a county, or any combination of counties, to create a "long-term care district". This "long-term care district": 1) is a local unit of government; and 2) is separate and distinct from, and independent of, any county that creates it; and 3) has the powers and duties specified in § 46.2895 Wis. Stats. Further, the obligations, debts and responsibilities of the long-term care district are not the obligations, debts and responsibilities of any county that creates it.

NOW, THEREFORE, BE IT RESOLVED By the Brown County Board of Supervisors, that this is intended as an enabling resolution, authorizing the creation of the *Northeast Wisconsin Long-Term Care District* (hereafter "*District*"), pursuant to and in accordance with § 46.2895 (1)(a) Wis. Stats. All statutory references herein include the statute as it now exists or as hereafter amended or revised.

BE IT FURTHER RESOLVED, That a need exists for establishing the *District*, both within Brown County and the region served by the *District*. Specifically, the provision of quality

and cost-effective long-term care services for the frail elderly and for adults with physical or developmental disabilities.

BE IT FURTHER RESOLVED, That the *District's* primary purpose is to operate a care management organization (hereafter "CMO") under § 46.284 Wis. Stats. This CMO will provide, or contract for the provision of, the services that are covered under Family Care. Further approval of the County Board, via adoption of a resolution, is a condition precedent to the *District's* entering into any contract under § 46.2895 (4)(d) or (dm) Wis. Stats.

BE IT FURTHER RESOLVED, That appointment, composition, and membership qualifications of the *District's Governing Board* [hereafter "*Board*"] will be consistent with § 46.2895 (3) Wis. Stats. The *Board* shall be comprised of up to twelve (12) members, of which: three (3) members will be as provided under § 46.2895(3)(b)1. Wis. Stats.; two (2) will be members at-large, with relevant expertise in business or medicine; and one (1) member shall be appointed by each county that adopts a like enabling resolution. The three (3) § 46.2895(3)(b)1. members are: 1) Carolyn Barke; 2) Mary Derginer; and 3) Julie Kudick. The two (2) members at large will be appointed consistent with the *Board's* bylaws and/or policies. Brown County's member is: Carole Andrews. The initial term of each member is two (2) years. Thereafter, members shall serve staggered terms, consistent with the *Board's* bylaws and/or policies.

BE IT FURTHER RESOLVED, That The *Board* is empowered to exercise its powers and duties upon the appointment of the three (3) § 46.2895(3)(b)1. Wis. Stats. members and each county's allotted member.

BE IT FURTHER RESOLVED, That Brown County's continued participation in the Long-Term Care *District* is expressly conditioned on: 1) Brown County's contribution being limited to no more than that currently (i.e., as of the date this resolution is adopted) set forth in § 46.281 (4) Wis. Stats.; and 2) Sufficient funding being timely provided by the state or federal government for the Long-Term Care *District's* operation. If either condition is not satisfied, the County may withdraw from the Long-Term Care *District*.

BE IT FURTHER RESOLVED, That the County Clerk is directed to file a copy of this resolution with the Secretary of the Wisconsin Departments of Administration, Health Services and Revenue.

Respectfully Submitted,

HUMAN SERVICES COMMITTEE
HUMAN SERVICES BOARD
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

Fiscal Impact: _____

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPAC	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

9

8/16/2010 8:10 AM

YTD higher by 1.7% due to providing 377 days of care more than budgeted
YTD higher than budget by 2.9% due to serving more Brown County residents than budgeted
YTD higher by 1.3% due to providing 257 more private pay days than budgeted
YTD Down 5.2%, we have provided 720 Medicare days less than budgeted

YTD higher by 2.8% due to contract physician costs expensed in this line item but budgeted in the Wage line item
YTD lower by 3.1% due to 25 yr depr period budgeted and using a 50 yr depr period for actual

Brown County Economic Support and Community Services
Preliminary Variance Forecast Based on
June 2010 Financials

	Monthly Actual	Monthly Budget	(UnAudited) YTD Actual	YTD Budget	Annual Budget	Annual Forecast	Variance
Agency Management Division:							
Agency Management (111)	\$ 11,094	\$ 21,676	\$ 60,894	\$ 130,054	\$ 260,107	121,788	\$ 138,319
Agency Support (112)	158,088	146,785	981,657	880,710	1,761,420	1,963,313	(201,893)
Financial Services (114)	98,879	101,846	633,112	611,073	1,222,146	1,266,225	(44,079)
Contract Administration (116)	16,165	15,383	83,869	92,299	184,598	167,739	16,859
Management & Info. Sys. (115)	68,167	73,385	463,657	440,309	880,617	927,315	(46,698)
Protective Payee (119)	21,339	28,944	154,728	173,667	347,333	309,455	37,878
Quality Improvement (117)	5,903	6,199	36,810	37,196	74,391	73,621	770
Total Agency Management	\$ 379,634	\$ 394,218	\$ 2,414,728	\$ 2,365,306	\$ 4,730,612	\$ 4,829,455	\$ (98,843)
Economic Support Division							
Fraud Investigation (131)	\$ 14,227	\$ 14,412	\$ 94,424	\$ 86,473	\$ 172,945	188,848	\$ (15,903)
Economic Support Unit (132)	75,994	86,750	493,338	520,498	1,040,995	986,676	54,319
Economic Support Certification (133,134,136)	148,214	174,644	1,029,473	1,047,863	2,095,725	2,058,946	36,779
Economic Support - Child DayCare (138)	14,225	13,620	89,134	81,720	163,439	178,269	(14,830)
Sub Total Econ Supp Provided Serv	252,660	289,425	1,706,369	1,736,552	3,473,104	3,412,739	60,365
Economic Support Purch. Serv. (135)							
EAP Program	28,258	23,594	165,070	141,563	283,125	330,139	(47,014)
Interpreter Service	1,725	1,417	11,144	8,500	17,000	22,289	(5,289)
BCID Verification	-	83	190	500	1,000	380	620
MA Transportation	9,138	5,894	54,498	35,363	70,725	108,996	(38,271)
SSI/MA Burials	19,186	11,977	92,696	71,863	143,726	185,393	(41,667)
Sub Total Economic S. Purch. Serv.	58,307	42,965	323,598	257,788	515,576	647,197	(131,621)
Total Economic Support	\$ 310,967	\$ 332,390	\$ 2,029,968	\$ 1,994,340	\$ 3,988,680	\$ 4,059,936	\$ (71,256)
Children's Services Division:							
CCS Children's Unit (141)	\$ 22,896	\$ 20,863	\$ 133,233	\$ 125,180	\$ 250,360	266,466	\$ (16,106)
Juvenile Justice Unit (142)	116,314	112,808	676,713	676,847	1,353,694	1,353,425	269
Child Protect Services - Intake (143)	63,958	94,668	437,310	568,006	1,136,011	874,620	261,391
Child Protect Services - Ongoing (144)	83,899	86,217	519,475	517,300	1,034,599	1,038,949	(4,350)
Child Protect Services - Ongoing (145)	62,565	75,551	391,379	453,305	906,610	782,758	123,852
Shelter Care (146)	60,477	65,017	356,086	390,104	780,208	712,172	68,036
Volunteer Services (147)	18,954	18,270	108,247	109,620	219,239	216,493	2,746
Children & Family Services (148)	73,205	76,478	425,803	458,871	917,741	851,605	66,136
Sub Total Children Serv Provided Serv	502,268	549,872	3,048,245	3,299,231	6,598,462	6,096,490	501,973

Brown County Economic Support and Community Services
Preliminary Variance Forecast Based on
June 2010 Financials

	Monthly Actual	Monthly Budget	(UnAudited)		YTD Actual	YTD Budget	Annual Budget	Annual Forecast	Variance
Purchase Services Child & Fam.									
Alternate Care	243,009	226,583			1,339,090	1,359,500	2,719,000	2,678,179	40,821
Wrap Around	37,542	26,667			206,855	160,000	320,000	413,710	(93,710)
Children's Autism Program	150,240	168,683			993,777	1,012,100	2,024,199	1,987,554	36,645
Family Support	5,420	10,142			36,729	60,849	121,698	73,458	48,241
Healthy Families - POCAN	24,079	29,396			197,946	176,374	352,747	395,891	(43,144)
Children's CLTS Waiver	139,667	133,987			1,042,806	803,920	1,607,840	1,787,667	(179,827)
Children and Family - Alternate Care	19,887	13,313			142,063	79,879	159,758	284,125	(124,367)
Children and Family - CFS Unit	17,417	11,293			86,389	67,760	135,519	172,779	(37,260)
Bed Hold	11,784	13,309			95,798	79,856	159,711	191,596	(31,885)
Children's Advocacy Center	4,167	4,167			33,334	25,000	50,000	66,667	(16,667)
Coordinated Service Team	229	4,167			5,851	25,000	50,000	11,703	38,297
CFS Respite	-	417			220	2,500	5,000	440	4,560
DMC Grant	(28,934)	-			-	-	-	-	-
Healthy Families	18,052	18,052			144,412	108,310	216,620	288,823	(72,203)
Birth to Three	89,795	86,644			485,898	519,861	1,039,722	971,797	67,925
Youth Aids	22,413	95,571			403,195	573,425	1,146,849	806,391	340,458
Youth Aids Independent Living	3,519	3,664			24,032	21,982	43,963	48,064	(4,101)
CDC - Respite Care	6,985	12,500			69,822	75,000	150,000	139,644	10,356
Domestic Violence	3,638	3,638			33,467	21,827	43,653	66,934	(23,281)
Safe and Stable Families Grant	6,008	6,008			48,066	36,050	72,100	96,133	(24,033)
Family Strengthening	23,840	23,950			152,017	143,700	287,400	304,034	(16,634)
CISN Program	34,589	22,917			206,523	137,500	275,000	413,046	(138,046)
Family Based Services	1,320	1,295			10,560	7,767	15,534	21,120	(5,586)
Family Planning	-	-			-	-	-	-	-
Kinship Care - Abuse & Neglect	56,330	50,370			384,695	302,218	604,435	769,390	(164,955)
State Mental Health Stays	-	21,425			-	128,553	257,105	-	257,105
Teen Parenting Skills	15,300	15,300			122,400	91,800	183,600	244,800	(61,200)
Other	56,107	51,697			357,502	310,180	620,360	715,004	(94,644)
Sub Total Children Serv Purchased Serv	962,402	1,055,151			6,623,446	6,330,907	12,661,813	12,948,948	(287,135)
Total Children's Services Division	\$ 1,464,671	\$ 1,605,023			\$ 9,671,691	\$ 9,630,138	\$ 19,260,275	\$ 19,045,437	\$ 214,838
Adult Services:									
Adult Protective Services (161)	\$ 38,898	\$ 36,129			\$ 224,214	\$ 216,772	\$ 433,543	\$ 448,428	\$ (14,885)
Community Support - COP (162)	106,717	112,269			646,797	673,612	1,347,223	1,293,593	53,630
Community Support - CIP (163)	160,910	147,392			930,349	884,349	1,768,698	1,860,698	(92,000)
Personal Care Nurses (166)	30,831	39,109			192,293	234,653	469,305	384,587	84,718
Information & Assessment (164)	12,507	17,178			87,219	103,070	206,139	174,438	31,701
Community Treatment - MI (173)	232,796	241,657			1,403,603	1,449,945	2,899,889	2,807,206	92,683

Brown County Economic Support and Community Services
Preliminary Variance Forecast Based on
June 2010 Financials

	Monthly Actual	Monthly Budget	(UnAudited) YTD Actual	YTD Budget	Annual Budget	Annual Forecast	Variance
Community Supportive Services (174)	22,661	27,972	134,187	167,831	335,662	268,374	67,288
Community Crisis Response Team (165)	7,256	7,847	45,219	47,082	94,163	90,439	3,724
Drug Court Unit (175)	7,297	14,861	48,815	89,164	178,328	97,630	80,698
AODA Services (171)	52,000	74,510	337,326	447,062	894,124	674,653	219,471
AODA/C/TP/CSP Support Services (172)	41,599	62,890	281,385	377,341	754,681	522,770	231,911
Sub Total Adult Services Provided Services	713,472	781,813	4,311,408	4,690,878	9,381,755	8,622,815	758,940
Purchased Services:							
Elder Abuse Grant	1,468	5,833	13,499	17,500	35,000	26,999	8,001
Elderly Community Aids/Levy	(903)	25,421	5,757	76,262	152,524	11,513	141,011
AODA Block Grant	39,818	142,222	354,362	426,666	853,332	708,725	144,608
AODA - MHC	28,644	56,203	133,412	168,609	337,218	266,824	70,394
AODA - Community Aids/Levy	30,589	62,131	170,410	186,394	372,788	340,821	31,967
Intoxicated Driver Program	-	8,160	4,080	24,480	48,960	8,160	40,800
IV - Drug Abuse Treatment	9,093	15,000	44,984	45,000	90,000	89,988	32
COP Services	82,667	223,339	463,582	670,017	1,340,034	927,163	412,871
COP Administration	490	833	(139)	2,500	5,000	(278)	5,278
COP Waiver Services	411,005	764,871	2,323,001	2,294,613	4,589,225	4,646,002	(56,777)
CIP/II Nursing Home Relocations	46,429	144,481	242,222	433,443	866,885	484,445	382,440
Personal Care Asses. & Serv.	-	1,217,715	2,435,735	3,653,144	7,306,287	4,871,470	2,434,817
PH & Sensory - Community Aids/Levy	1,364	9,953	10,746	29,858	59,715	21,493	38,222
CIP II Services	452,835	574,297	2,431,216	1,722,892	3,445,784	4,167,799	(722,015)
CIP/II - Diversions	45,705	64,904	268,249	194,712	389,423	536,499	(147,076)
CIP/II Family Care	3,256	749	11,790	2,247	4,493	23,580	(19,087)
CIP/II - MFP	-	4,912	15,593	14,736	29,472	31,185	(1,713)
CIP 1A Services	380,358	548,679	2,031,286	1,646,038	3,292,075	4,062,571	(770,496)
CIP 1B Services & CSLA	1,411,481	2,376,279	8,102,104	7,128,836	14,257,671	13,889,321	368,350
Brain Injury Prg. Services	30,452	57,849	165,186	173,547	347,093	330,371	16,722
DD - Community Integration	794,479	1,252,109	4,323,588	3,756,327	7,512,653	8,647,176	(1,134,523)
DD Community Aids	52,347	96,294	283,892	288,881	577,761	567,784	9,977
DD - Advocacy	2,697	5,394	18,879	16,182	32,364	37,758	(5,394)
DD - Respite	-	-	-	-	-	-	-
DD-Transition Students	363	21,202	2,220	63,607	127,213	4,440	122,773
MI Community Aids/Levy	411,835	406,373	1,957,199	1,219,118	2,438,236	3,914,399	(1,476,163)
MI Community Aids/Levy - MHC	197,470	276,747	823,635	830,242	1,660,484	1,647,270	13,214
Crisis Respite	1,504	3,667	8,661	11,000	22,000	17,322	4,678
Crisis Stabilization	6,236	33,912	3,090	101,736	203,471	6,181	197,290
Crisis - Waivers	-	-	1,397	-	-	2,794	(2,794)
IMD OBRA Reallocations	31,446	57,904	190,193	173,712	347,423	380,387	(32,964)
CCS Program	43,588	155,606	272,700	466,818	933,635	545,399	388,236
MI Diversion Facility	66,600	120,689	520,719	362,068	724,136	1,041,438	(317,302)
MI - Block Grant	139,878	121,271	407,388	363,814	727,627	814,777	(87,150)

Brown County Economic Support and Community Services
Preliminary Variance Forecast Based on
June 2010 Financials

(UnAudited)

	Monthly Actual	Monthly Budget	YTD Actual	YTD Budget	Annual Budget	Annual Forecast	Variance
MED Program	4,148	9,167	13,027	27,500	55,000	26,055	28,945
Homeless Shelter Prtg.	3,333	6,834	26,750	20,502	41,004	53,501	(12,497)
Tenant Based Rental Grant	4,595	12,500	37,624	37,500	75,000	75,249	(249)
Transportation Grant	3,941	7,592	26,483	22,776	45,551	52,966	(7,415)
STAR SI Grant	-	-	-	-	-	-	-
Quality Improvement Grant	-	-	-	-	-	-	-
Prior Year Expenditures	(6,686)	-	(14,379)	-	-	(28,758)	28,758
Other	163	700	653	3,350	6,700	1,305	5,395
Sub Total Adult Services Purchases Services	4,732,687	8,891,790	28,130,640	26,676,619	53,363,237	54,390,495	(1,037,258)
Total Adult Services Division	\$ 5,446,158	\$ 9,673,602	\$ 32,442,048	\$ 31,367,496	\$ 62,734,992	\$ 63,013,310	\$ (278,318)
Total Holding Account							
Grand Total Expenditures	\$ 7,601,430	\$ 12,005,233	\$ 46,558,434	\$ 45,357,280	\$ 90,714,559	\$ 90,948,138	\$ (233,579)
Revenues:							
General Property Taxes	\$ 1,586,336	1,586,336	\$ 9,518,031	9,518,014	\$ 19,036,027	19,036,027	\$ -
State Funds	4,411,147	5,080,869	31,333,737	30,485,212	60,970,423	60,970,423	\$ -
Intergovernmental Charges	1,390,540	683,118	5,276,662	4,098,706	8,197,412	8,197,412	-
Public Charges	270,532	166,273	1,093,500	997,636	1,995,271	2,186,999	191,728
Misc. Revenue	6,715	16,833	24,126	101,000	202,000	202,000	-
Transfer In	2,500	3,028	12,500	18,167	36,334	25,000	(11,334)
AODA MHC Transfer	-	-	-	-	-	-	-
Fund Balance Applied	-	-	-	-	-	-	-
Total Revenues:	\$7,667,770	\$7,536,456	\$47,258,556	\$45,218,734	\$90,437,467	\$90,617,861	\$ 180,394
Revenue over (under) expenses	\$66,340	(\$4,468,777)	\$700,122	(\$138,546)	(\$277,092)	(\$330,276)	\$ (53,184)

BUDGET ADJUSTMENT REQUEST


<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input checked="" type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input checked="" type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board


Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	423.032.431.5700	Contract Services	\$197,737.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	423.032.431.5700.500	Contracted Svs - travel	\$ 1,368.33
<input type="checkbox"/>	<input checked="" type="checkbox"/>	423.032.431.6110.003	Outlay Technology	\$199,105.33

Narrative Justification:

Estimated costs to be incurred FY 2010 to complete vendor selection and to start the implementation phase of the Electronic Medical records project at the Community Treatment Center. The EMR project will be operational by the winter of 2011.

AUTHORIZATIONS


 Signature of Department Head
 Department: HS
 Date: 8/16/10


 Signature of Executive
 Date: 8/17/10

BROWN COUNTY COMMUNITY TREATMENT CENTER

STATISTICS FOR JULY 2010

		Year to Date	Year to Date
ADMISSIONS	July	2010	2009
Voluntary - Mental Illness	7	49	36
Voluntary - Alcohol	7	43	57
Voluntary - AODA/Drug	0	4	11
Police Protective Custody - Alcohol	33	228	275
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	1
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	89	623	551
Court Order Prelim. - Mental Illness	0	3	4
Court Order Prelim. - Alcohol	1	9	8
Court Order for Final Hearing	1	1	5
Commitment - Mental Illness	0	1	0
Return from Conditional Release	12	110	80
Court Order Prelim. - Drug	0	3	0
Other	0	2	6
TOTAL	150	1076	1034

ADMISSIONS BY UNITS			
Unit 7 (Adult Acute)	150	1076	1034
TOTAL	150	1076	1034

ADMISSIONS BY COUNTY			
Brown	96	733	636
Door	0	29	29
Kewaunee	9	34	31
Oconto	9	44	40
Marinette	4	30	32
Shawano	9	27	36
Waupaca	0	14	14
Menominee	3	14	22
Outagamie	2	20	36
Manitowoc	15	101	118
Winnebago	0	4	11
Other	3	26	29
TOTAL	150	1076	1034

NEW ADMISSIONS			
Unit 7 (Adult Acute)	66	450	430
TOTAL	66	450	430

READMIT WITHIN 30 DAYS			
Unit 7 (Adult Acute)	22	187	176
TOTAL	22	187	176

		Year to Date	Year to Date
AVERAGE DAILY CENSUS	July	2010	2009
Unit 7 (Adult Acute)	23	24	20
TOTAL	23	24	20

INPATIENT SERVICE DAYS			
Unit 7 (Adult Acute)	720	5057	4253
TOTAL	720	5057	4253

BED OCCUPANCY			
Unit 7 (Adult Acute) (21 Beds)	111%	114%	96%
TOTAL (21 Beds)	111%	114%	96%

DISCHARGES			
Unit 7 (Adult Acute)	143	1062	1031
TOTAL	143	1062	1031

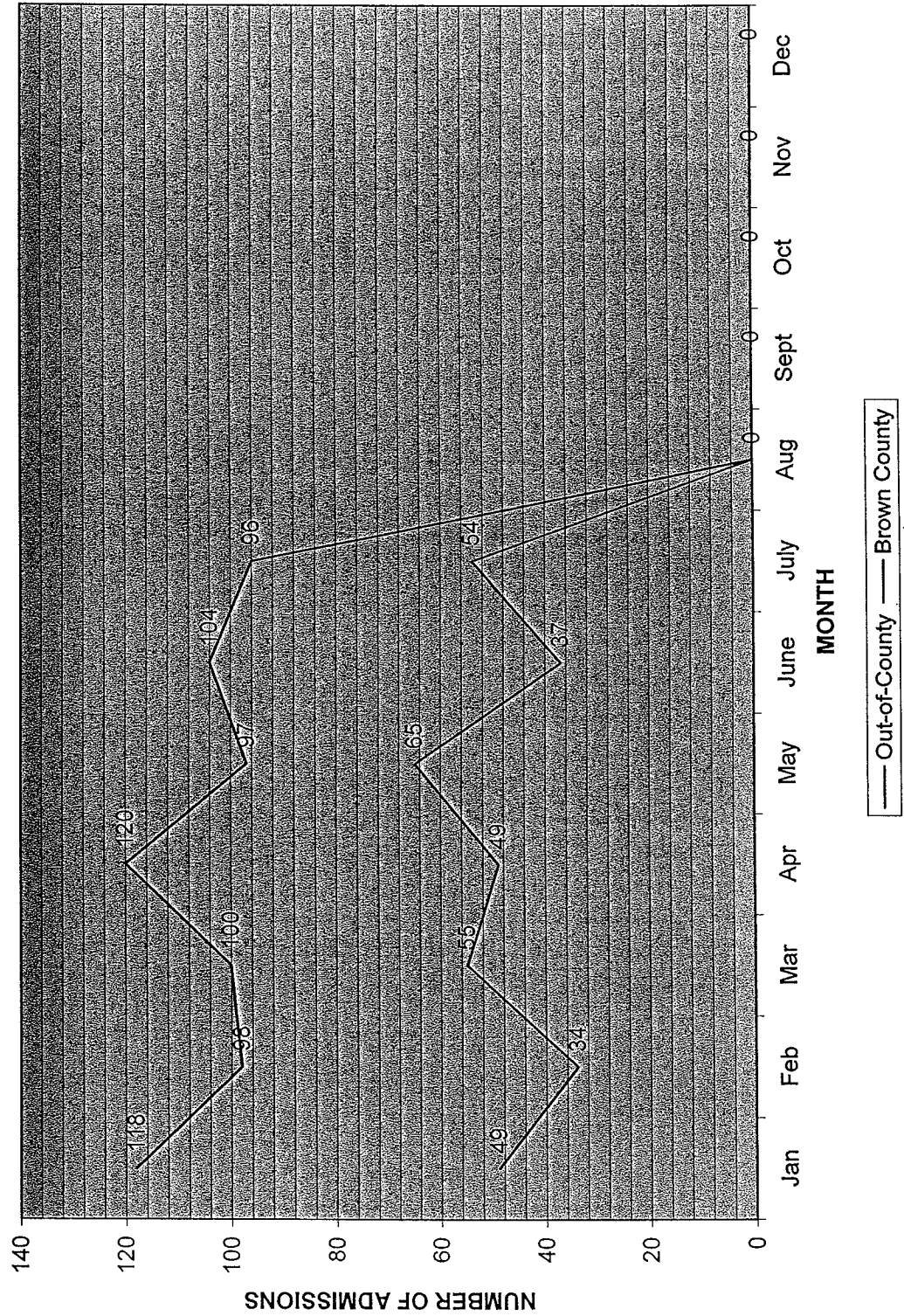
DISCHARGE DAYS			
Unit 7 (Adult Acute)	769	4978	4659
TOTAL	769	4978	4659

AVERAGE LENGTH OF STAY			
Unit 7 (Adult Acute)	5	5	5
TOTAL	5	5	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	6	4	4
Door	0	6	6
Kewaunee	4	4	3
Oconto	6	5	3
Marinette	2	5	4
Shawano	5	5	5
Waupaca	0	3	4
Menominee	2	3	7
Outagamie	0	2	4
Manitowoc	3	7	6
Winnebago	0	15	4
Other	0	8	6
TOTAL	5	5	5

	Current	YTD	2009
In/Outs	16	107	109

BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- JULY, 2010 NICOLET PSYCHIATRIC CENTER



August 3, 2010

Mr. Brian Shoup, Director
Brown County Human Services
111 N. Jefferson St
P O Box 22188
Green Bay WI 54305-2188

Dear Mr. Shoup:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census in the Adolescent Unit per addendum to the Memorandum of Understanding. Bellin Psychiatric Center did not transfer any involuntary Brown County adolescents to other institutions, nor were any admissions refused.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Linda S. Roethle, M.S. FACHE
President

BROWN COUNTY
ADOLESCENT CENSUS
JULY 2010

	Sunday	Monday	Tuesday	Wed	Thurs	Friday	Sat	
Day 1 - 3					1-Jul	2-Jul	3-Jul	
Other					2	4	3	
Brown County Voluntary					0	0	0	
Brown County Involuntary					1	2	1	
Total					3 Total	6 Total	4 Total	
Day 4 - 10								
Other	4-Jul	5-Jul	6-Jul	7-Jul	8-Jul	9-Jul	10-Jul	
Brown County Voluntary	3	3	3	2	2	2	2	
Brown County Involuntary	0	0	2	4	5	4	3	
Total	1	1	1	2	2	2	2	
	4 Total	4 Total	6 Total	8 Total	9 Total	8 Total	7 Total	
Day 11 - 17								
Other	11-Jul	12-Jul	13-Jul	14-Jul	15-Jul	16-Jul	17-Jul	
Brown County Voluntary	2	3	2	2	3	6	5	
Brown County Involuntary	2	3	3	2	0	0	0	
Total	2	2	1	1	1	4	3	
	6 Total	8 Total	6 Total	5 Total	4 Total	10 Total	8 Total	
Day 18 - 24								
Other	18-Jul	19-Jul	20-Jul	21-Jul	22-Jul	23-Jul	24-Jul	
Brown County Voluntary	5	5	3	3	3	3	2	
Brown County Involuntary	0	0	0	0	0	0	0	
Total	3	3	3	2	2	2	2	
							Total	
Day								
Other	25-Jul	26-Jul	27-Jul	28-Jul	29-Jul	30-Jul	31-Jul	
Brown County Voluntary	2	2	0	0	0	1	1	
Brown County Involuntary	0	1	1	1	0	0	0	
Total	2	3	2	2	2	2	3	
	4 Total	6 Total	Total	Total	Total	Total	Total	

Reported by:
Bellin Psychiatric Center

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: August 16, 2010

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Lazy Boy	Lift Chair	12/03/09	2/17/10
Roundys	Gift Card	12/8/09	2/17/10
Gloria Cowan	Refund Overpayment	12/8/09	2/17/10
Gene's Deep Rock	Towing	12/8/09	2/17/10
Doro, Dan	Refund Payment	1/6/10	2/17/10
Baeb, Michelle	Family Support	1/12/10	2/17/10
Building Blocks	Daycare	1/8/10	2/17/10
Chapter 5	AODA Treatment	1/8/10	2/17/10
Duanna's Little Rascals	Daycare	1/7/10	2/17/10
Gracyalny, Lois	Estate Reimbursement	1/12/10	2/17/10
Gundersen Lutheran Medical Center	Treatment	1/8/10	2/17/10
The Heel	Reimbursement	1/7/10	2/17/10
Innovative Playhouse	Daycare	1/8/10	2/17/10
Kranick, Susan	Estate Reimbursement	1/8/10	2/17/10
Marlowe, Mary	Estate Reimbursement	1/12/10	2/17/10
Valentin, Lorena	Translation	1/7/10	2/17/10
Vogels, Judy	Refund Overpayment	1/12/10	2/17/10
Brick Plumbing	Home Mod	1/7/10	2/17/10
Benson, Lisa	Family Support	1/4/10	2/17/10
Strahm, Christine	Reimbursement	1/18/10	2/17/10
McNeiley, Sharon	Reimbursement	1/8/10	2/17/10
S/K Property Investments LLC	Rent Payment	1/22/10	2/17/10
Wexford County Clerk	Birth Certificate	1/27/10	2/17/10
State of WI-Vital Records	Records Request	2/4/10	2/17/10
Cellcom	Phone Charge-APS	2/5/10	2/17/10
Quick, Karen	Refund	2/8/10	2/17/10
Bell, Tertia	Translation	2/9/10	2/17/10
Guelcher, Andrea	Respite	2/10/10	2/17/10
Smith, Cindy	Mileage	2/10/10	2/17/10
Teamwork, Inc.	Case Mgmt	2/10/10	2/17/10
Travelocity	Reimbursement	2/16/10	4/21/10

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Yarbrough, Jacqueline (Estate of)	Refund	2/23/10	4/21/10
Payment Partner	Payee Services	2/23/10	4/21/10
Messmer, Charlotte	Refund	2/23/10	4/21/10
Horkman Rentals & Appraisals	Rent	2/25/10	4/21/10
Thrifty White Pharmacy	Medication	3/2/10	4/21/10
Arrowood, Michelle	Foster Care Respite	3/5/10	4/21/10
Rose, Dawn	Foster Care Respite	3/8/10	4/21/10
Van De Yacht, Annette	Mileage	3/8/10	4/21/10
DeBaker Electric & Hardware	Adaption Work	3/8/10	4/21/10
Love & Logic Institute	Parenting Program	3/8/10	4/21/10
Gillstrom, Sara	Mileage	3/12/10	4/21/10
Pittman, Lynne	Parent Aide	3/16/10	5/19/10
Midwest Consultants in Forensic Psychology, LLC	Exam	3/18/10	5/19/10
Psychodiagnostic Services, LLC	PhD Supervision	3/18/10	5/19/10
Menominee Indian Tribe of WI	Client fee	3/23/10	5/19/10
Camp Buckskin	Client fee	3/23/10	5/19/10
Anderson, Linda	Refund	3/23/10	5/19/10
Bay Shore Development	Home Modifications	3/30/10	5/19/10
Geiken, Jennifer	Translation	5/7/10	6/16/10
IOD, Inc.	Medical Records File	5/10/10	6/16/10
Anderson, Douglas	Rent	5/10/10	6/16/10
Kellerstrass, Mona	Mileage	5/17/10	7/15/10
The Wright Stuff	Equipment	5/25/10	7/15/10
Bullfrogs & Butterflies Childcare	Daycare	5/25/10	7/15/10
Fiduciary Real Estate Develop.	Rent	5/25/10	7/15/10
Tundra Specialties	Equipment	5/25/10	7/15/10
Unique Health Care Products Inc	Equipment	5/25/10	7/15/10
Ducke, Colleen	Respite	6/2/10	7/15/10
Mueller, Jeanne	Mileage	6/15/10	
Elias, Alicia	Mileage	6/15/10	
Manci, Rebecca	Mileage	6/15/10	
Kropp, Donna	Refund	6/15/10	
Autism Society of Southeastern WI	Camp	6/15/10	
Lou's Bootery of NE Wis	Supplies	6/28/10	
Village of Allouez	Program fee	6/29/10	
Oak Grove Dental Assoc.	Medical supplies	7/1/10	

REQUEST FOR NEW NON-CONTINUOUS VENDOR

VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Quality Inn & Suites	Reimbursement	7/6/10	
Cherubini Enterprises	Equipment	7/23/10	
Kathi Papa Inc.	Nursing Services	7/23/10	
SZY Holdings LLC dba Ever Dixie	Supplies	8/6/10	
Estate of Shirley Rosenow	Refund	8/6/10	
My House	AODA Transition Services	8/6/10	
Psychological Dimensions Inc.	Drug Court Services	8/12/10	
Smith, Isis	Daycare	8/16/10	

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: August 16, 2010

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Smet Adult Family Home	Adult Family Home	\$1,562	12/01/09	2/17/10
Mystic Homes LLC	Adult Family Home	\$68,730	1/10/10	2/17/10
Brotoloc South, Inc.	CBRF's	\$10,000	1/12/10	2/17/10
Malinski Adult Family Home	Adult Family Home	\$38,700	1/12/10	2/17/10
Willowglen Academy	Child Care Institution	\$50,000	1/8/10	2/17/10
Zabojnik, Justin	Wraparound Services	\$20,000	2/11/10	3/18/10
Ostapyuk Adult Family Home	Adult Family Home	\$40,777	2/9/10	3/18/10
REM Wisconsin III Inc.	Adult Family Home	\$100,000	2/23/10	4/21/10
Options Lab	Drug Screens	\$10,000	2/26/10	4/21/10
Samaritan Counseling of Fox Valley	Treatment Foster	\$75,000	3/23/10	5/19/10
Dynamic Family Solutions	Child/Juv Treatment Programming	\$25,000	3/26/10	5/19/10
Mhyduke Counseling LLC	OWI Assessments	\$5,000	5/25/10	7/15/10
St. Clair Adult Family Home	Adult Family Home	\$15,000	6/15/10	
Applied Behavior Analysts, LLC	Autism Services	\$25,000	6/15/10	
Yu Adult Family Home	Adult Family Home	\$9,000	6/28/10	
Hoff Adult Family Home	Adult Family Home	\$12,000	7/1/10	
Kathy Papa Inc.	SHC/Nursing Services	\$40,000	8/16/10	

2010 Contract Status Log

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
AC MANAGEMENT	02/03/10	02/12/10	\$50,000					\$50,000
ADAMS AFH	12/14/09	1/5/10	\$33,457					\$33,457
ADULT CARE LIVING OF NE WI	1/12/10	2/1/10	\$154,613					\$154,613
AGING & DISAB RESOURCE CENTER OF	12/22/09	3/22/10	\$36,118					\$36,118
AID RESOUCCE CENTER OF WISCONSIN	12/18/09	1/27/10	\$22,500					\$22,500
AMERICAN FOUNDATION OF COUNSELIN	12/21/09	1/19/10	\$207,856					\$207,856
ANDERSON RECEIVING HOME	12/14/09	12/18/09	\$28,281					\$28,281
ANGELS BY THE BAY DBA VISITING ANG	12/17/09	1/5/10	\$67,450					\$67,450
ANGELS TOUCH ASSISTED LIVING	1/11/10	1/20/10	\$1,159,673					\$1,159,673
ANU FAMILY SERVICES, INC. (FORMERLY	12/21/09	1/29/10	\$100,791	\$0				\$100,791
APPLIED BEHAVIOR ANALYSTS LLC	7/16/10	7/20/10	\$25,000					\$25,000
ARNOLD RECEIVING HOME	12/14/09	12/29/09	\$49,395					\$49,395
ARTS AFH	12/8/09	12/9/09	\$27,718					\$27,718
ASPIRO INC	1/21/10	2/1/10	\$3,008,114					\$3,008,114
AT HOME ANGELS	12/22/09	1/5/10	\$155,945					\$155,945
BAIRD HOME	12/22/09	1/11/10	\$258,685					\$258,685
BELLIN PSYCHIATRIC CENTER	12/28/09	2/12/10	\$10,000					\$10,000
BERGER AFH	12/21/09	12/28/09	\$56,804	\$6,800				\$63,604
BETHESDA	12/22/09	1/26/10	\$12,500					\$12,500
BEYOND ABILITIES	1/12/10	1/21/10	\$1,098,850	\$127,750	\$0	\$0	\$0	\$1,226,600
BIRCH CREEK	1/20/10	2/3/10	\$484,167					\$484,167
BISHOPS COURT	12/22/09	2/3/10	\$531,588					\$531,588
BOLL ADULT CARE CONCEPTS	12/22/09	1/5/10	\$463,044	\$0				\$463,044
BORCHERS AFH	12/9/09	1/6/10	\$39,516					\$39,516
BORNEMANN NURSING HOME	12/22/09	2/4/10	\$46,035					\$46,035
BRAZEAU AFH	12/9/09	1/5/10	\$12,816					\$12,816
BROTOLOC HEALTH CARE SYSTEMS	2/16/10	2/24/10	\$1,062,819					\$1,062,819
BRUNETTE AFH	12/9/09	12/22/09	\$25,380	\$28,656				\$54,036
BRUSS SUPPORTIVE COMMUNITY LIVING	1/11/10	1/27/10	\$264,939					\$264,939
BUSSE AFH	12/8/09	12/22/09	\$66,946					\$66,946
CAPELLE AFH	12/9/09	12/19/09	\$55,884					\$55,884
CAPPS/KALISHEK AFH	12/9/09	1/6/10	\$23,376					\$23,376
CARE FOR ALL AGES	12/22/09	1/20/10	\$90,840					\$90,840
CAREGIVERS HOME HEALTH	12/17/09	1/26/10	\$19,572					\$19,572
CARRINGTON MANOR ASSISTED LIVING	1/21/10	2/10/10	\$138,447					\$138,447
CATHOLIC CHARITIES	1/5/10	2/3/10	\$183,600					\$183,600
CENTURY RIDGE, INC.	12/22/09	12/29/09	\$170,807					\$170,807
CEREBRAL PALSY INC.	1/25/10	2/10/10	\$1,187,346					\$1,187,346
CHILDRENS SERVICE SOCIETY	12/18/09	1/20/10	\$77,754					\$77,754
CHOICES TO CHANGE INC	12/18/09	2/8/10	\$83,059					\$83,059
CLARITY CARE INC	1/12/10	2/1/10	\$1,850,421	\$0				\$1,850,421

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
CLINICARE CORPORATION	12/18/09	1/25/10	\$36,500					\$36,500
COMFORT KEEPERS INC	12/17/09	1/5/10	\$360,417					\$360,417
COMMUNITY CARE RESOURCES/PROGR	12/18/09	12/29/09	\$230,147					\$230,147
COMPANION CARE INC	12/17/09	1/7/10	\$95,631					\$95,631
COMPASS DEVELOPMENT	1/11/10	1/19/10	\$1,069,130	\$0				\$1,069,130
COUNTRY LIVING	2/16/10	2/22/10	\$479,718					\$479,718
DEATHERAGE-VELEKE AFH	12/9/09	1/11/10	\$24,374	\$10,100				\$34,474
DEBAERE AFH	12/9/09	1/7/10	\$66,864					\$66,864
DEER PATH ESTATES, INC.	2/24/10	3/8/10	\$282,909					\$282,909
DORN AFH	12/9/09	1/25/10	\$40,884	\$0				\$40,884
DYNAMIC FAMILY SOLUTIONS	4/9/10	4/28/10	\$10,000					\$10,000
EAST SHORE INDUSTRIES	12/22/09	1/20/10	\$90,855					\$90,855
ELSNER AFH	12/14/09	1/25/10	\$30,658	\$0				\$30,658
ENCOMPASS CHILD CARE	2/2/10	2/8/10	\$111,776	\$0				\$111,776
ENGBERG AFH	12/9/09	1/13/10	\$38,568					\$38,568
ETHAN HOUSE	12/21/09	1/6/10	\$135,142					\$135,142
FAMILIES HELPING FAMILIES	12/18/09	12/22/09	\$10,000					\$10,000
FAMILY SERVICE OF NORTHEAST WI, INC	2/3/10	2/17/10	\$2,808,725					\$2,808,725
FAMILY TRAINING PROGRAM	12/18/09	1/6/10	\$255,000					\$255,000
FENLON AFH	12/9/09	12/28/09	\$16,932					\$16,932
FRANK AFH	12/9/09	12/28/09	\$25,000					\$25,000
FRIENDSHIP MANOR INC.	12/28/09	2/2/10	\$390,744					\$390,744
G & I OCHS INC.	12/22/09	1/21/10	\$1,010,662	\$0	\$0			\$1,010,662
GAUGER AFH	12/8/09	1/25/10	\$31,824					\$31,824
GERI CARE CABIN LLC	2/2/10	2/22/10	\$36,460					\$36,460
GJT LLC	12/18/09	1/5/10	\$63,125					\$63,125
GOLDEN HOUSE	1/21/10	3/16/10	\$92,306					\$92,306
GONZALEZ AFH	12/9/09	12/17/09	\$100,104	\$0				\$100,104
GOODWILL INDUSTRIES	12/21/09	1/6/10	\$48,277					\$48,277
GOODWILL INDUSTRIES DBA BEYOND B	12/21/09	1/6/10	\$93,362					\$93,362
GRACYALNY, SUE	12/22/09	1/26/10	\$69,000					\$69,000
GRONSETH AFH	12/9/09	12/22/09	\$43,200					\$43,200
HANDISHOP INDUSTRIES INC.	12/22/09	1/29/10	\$10,411					\$10,411
HARMONY LIVING CENTERS LLC	12/22/09	1/29/10	\$54,451					\$54,451
HELPING HANDS CAREGIVERS	12/17/09	1/5/10	\$10,000					\$10,000
HIETPAS AFH	12/8/09	1/11/10	\$18,394					\$18,394
HOEFT AFH	12/9/09	12/22/09	\$38,628					\$38,628
HOFF AFH	7/23/10	7/23/10	\$9,500					\$9,500
HOME INSTEAD SENIOR CARE	12/22/09	1/5/10	\$461,095	\$0				\$461,095
HOMES FOR INDEPENDENT LIVING	2/24/10	3/8/10	\$4,905,016	\$110,000				\$5,015,016
HUCEK AFH	12/8/09	12/8/09	\$24,079					\$24,079

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
IMPROVED LIVING SERVICES	12/22/09	1/11/10	\$625,021	\$0	\$0			\$625,021
INFINITY CARE INC	12/22/09	12/29/09	\$47,100	\$0	\$0			\$47,100
INNOVATIVE COUNSELING(AUTISM)	12/21/09	2/16/10	\$32,566					\$32,566
INNOVATIVE SERVICES	2/2/10	2/2/10	\$9,955,066	\$732,600	\$0	\$0		\$10,687,666
INTEGRATED COMMUNITY SERVICES(OC		9/28/09	\$356,257		\$20,494			\$376,751
INTEGRATED DEVELOPMENT SERVICES	12/21/09	1/11/10	\$50,000					\$50,000
INTERIM HEALTHCARE	12/17/09	3/23/10	\$4,997					\$4,997
INTERIM HEALTHCARE STAFFING	12/17/09	3/23/10	\$47,159					\$47,159
J & DEE INC.	12/22/09	2/17/10	\$1,140,235					\$1,140,235
JACKIE NITSCHKE CENTER	12/22/09	1/5/10	\$381,445					\$381,445
KAKUK AFH	12/8/09	12/28/09	\$30,662					\$30,662
KATHLEEN LYONS LLC	12/18/09	1/12/10	\$142,000					\$142,000
KCC FISCAL AGENT SERVICES	12/17/09	1/12/10	\$4,408,000					\$4,408,000
KINDRED HEARTS	1/11/10	1/25/10	\$194,371					\$194,371
KLECZKA-VOGEL AFH	12/8/09	12/8/09	\$76,080					\$76,080
KLEIN, DR. (AUTISM)	12/21/09	1/5/10	\$273,163					\$273,163
KUSKE AFH	12/9/09	12/22/09	\$56,442					\$56,442
LAMERS BUS LINES, INC.	1/5/10	1/13/10	\$636,937					\$636,937
LAURENT AFH	12/9/09	1/6/10	\$75,177					\$75,177
LISKA, JOANN	12/18/09	12/29/09	\$4,682					\$4,682
LUTHERAN SOCIAL SERVICES	3/4/10	3/8/10	\$1,523,611					\$1,523,611
LUTHERAN SOCIAL SERVICES-HOMME	12/21/09	1/12/10	\$34,304					\$34,304
MACHT VILLAGE PROGRAMS INC	12/21/09	1/19/10	\$1,471,000	\$0				\$1,471,000
MALINSKI AFH	1/15/10	1/15/10	\$38,700					\$38,700
MALONE AFH	12/21/09	1/7/10	\$46,790					\$46,790
MARATHON YOUTH SERVICES	12/18/09	2/1/10	\$15,000					\$15,000
MARLA VIST MANOR ASSISTED LIVING	1/21/10	2/10/10	\$200,926					\$200,926
MCCORMICK MEMORIAL HOME	12/22/09	1/26/10	\$27,358					\$27,358
MCGARRY AFH	12/8/09	1/5/10	\$17,844					\$17,844
MCLAREN JACK AFH	12/14/09	1/19/10	\$33,168					\$33,168
MCLAREN JANETTE AFH	12/14/09	1/5/10	\$24,972					\$24,972
MEDI-VANS	12/22/09	1/5/10	\$147,686	\$0				\$147,686
MELOHN AFH	12/9/09	1/6/10	\$35,664					\$35,664
MHYDUKE COUNSELING LLC	6/18/10	6/28/10	\$5,000					\$5,000
MILQUETTE AFH	3/2/10	3/3/10	\$21,204					\$21,204
MOMMAERTS RECEIVING HOME	12/14/09	12/17/09	\$28,281					\$28,281
MOORE AFH	1/11/10	1/21/10	\$21,876	\$14,171				\$36,047
MOORING PROGRAMS INC	12/22/09	1/20/10	\$193,026					\$193,026
MY BROTHERS KEEPER	12/21/09	12/28/09	\$34,808					\$34,808
MYSTIC HOMES	1/11/10	1/20/10	\$68,730					\$68,730
NEMETZ AFH	12/21/09	1/5/10	\$53,454					\$53,454

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
NEW COMMUNITY SHELTER*	12/22/09	1/20/10	\$40,000					\$40,000
NEW CURATIVE REHABILITATION	1/25/10	2/1/10	\$1,358,946	\$0	\$0			\$1,358,946
NEWCAP INC.	12/18/09	3/2/10	\$6,807					\$6,807
NEW VIEW INDUSTRIES	1/11/10	2/1/10	\$21,600					\$21,600
NEW VISIONS TREATMENT HOMES OF W	3/4/10	3/8/10	\$86,696					\$86,696
NORTHWEST PASSAGE LTD	3/30/10	4/26/10	\$75,000					\$75,000
NOVA COUNSELING SERVICES	12/22/09	1/5/10	\$97,148					\$97,148
OCONNOR AFH	12/21/09	1/5/10	\$30,888	\$15,650				\$46,538
OPTIONS LAB INC	3/3/10	3/16/10	\$10,000					\$10,000
OPTIONS TREATMENT	2/12/10	2/22/10	\$186,995	\$0				\$186,995
ORLICH AFH	12/8/09	12/28/09	\$93,734	\$0				\$93,734
OSTAPYUK AFH	2/12/10	2/12/10	\$40,777					\$40,777
PANTZLAFF AFH	12/14/09	1/25/10	\$92,155					\$92,155
PARAGON INDUSTRIES	3/4/10	4/5/10	\$587,636					\$587,636
PARENTEAU AFH	12/8/09	12/8/09	\$41,316					\$41,316
PATIL, DR.	12/18/09	1/20/10	\$154,635					\$154,635
PENNING AFH	12/9/09	12/17/09	\$28,788					\$28,788
PIANTEK RECEIVING HOME	12/14/09	1/5/10	\$28,281					\$28,281
PNUMA HEALTH CARE	1/15/10	1/20/10	\$160,169					\$160,169
PREVEA	3/26/10	3/29/10	\$188,757					\$188,757
PRODUCTIVE LIVING SYSTEMS	1/15/10	2/8/10	\$829,186	\$0				\$829,186
RAVENWOOD BEHAVIORAL HEALTH	4/29/10	6/3/10	\$70,560					\$70,560
REBEKAH HAVEN	1/5/10	1/13/10	\$33,660					\$33,660
REHABILITATION HOUSE, INC	12/22/09	1/12/10	\$25,500					\$25,500
REHAB RESOURCES	12/22/09	1/27/10	\$188,800					\$188,800
REIS AFH	12/9/09	1/5/10	\$22,560					\$22,560
REM-WISCONSIN II, INC.	1/13/10	1/25/10	\$1,274,640					\$1,274,640
REM-WISCONSIN III, INC.	3/18/10	3/22/10	\$100,000					\$100,000
SAMARITAN COUNSELING CENTER	3/30/10	4/19/10	\$75,000					\$75,000
SCHAUMBERG, LAURIE	12/18/09	1/11/10	\$15,971					\$15,971
SCHILLMAN AFH	12/8/09	12/22/09	\$21,600					\$21,600
SCHNEIDER WILLIAM AFH	12/9/09	12/18/09	\$22,224					\$22,224
SCHULTZ AFH	12/9/09	1/6/10	\$102,070					\$102,070
SEITZ AFH	12/9/09	1/5/10	\$42,792					\$42,792
SKORCZEWSKI AFH	12/9/09	1/25/10	\$18,336					\$18,336
SLAUGHT AFH	12/9/09	1/5/10	\$67,903					\$67,903
SMET AFH	12/14/09	12/18/09	\$6,000	\$23,000	\$0	\$1,800		\$30,800
SOUTHERN HOME CARE	12/17/09	1/26/10	\$9,000					\$9,000
St. CHARLES INC.	12/21/09	1/5/10	\$20,000					\$20,000
ST. CLAIR AFH	JILL 6/25/10	6/25/20	\$10,000					\$10,000
ST. VINCENT	1/12/10	2/3/10	\$184,371	\$0				\$184,371

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
STARR/DINGER AFH	12/8/09	1/13/10	\$23,376					\$23,376
TANZI AFH	12/8/09	12/14/09	\$64,164					\$64,164
TEIPNER TREATMENT HOMES	12/18/09	2/1/10	\$257,361					\$257,361
TELLURIAN COMMUNITY INC.	3/30/10	4/19/10	\$76,032					\$76,032
TIPLER AFH	12/9/09	12/22/09	\$60,432					\$60,432
TREML, JENNIFER AFH	12/9/09	12/28/09	\$22,560					\$22,560
TREML, CARL AFH	12/9/09	12/17/09	\$39,300					\$39,300
TREMPEALEAU CO HEALTH CARE	12/21/09	1/5/10	\$219,148	\$0				\$219,148
YU AFH	7/20/10	7/12/10	\$9,000					\$9,000
VALLEY PACKAGING INC.	12/18/09	1/6/10	\$32,794					\$32,794
VERBONCOUER AFH	12/9/09	1/5/10	\$19,296	\$0	\$20,000			\$39,296
VILLA HOPE	1/20/10	3/23/10	\$1,413,593					\$1,413,593
WAUSAUKEE ENTERPRISES	12/18/09	1/15/10	\$11,165					\$11,165
WEBER RECEIVING HOME	12/14/09	12/18/09	\$28,281					\$28,281
WEYENBERG AFH	12/9/09	1/5/10	\$70,690	\$0	\$0			\$70,690
WILLOWCREEK AFH	12/22/09	1/27/10	\$398,136					\$398,136
WILLOWGLEN ACADEMY	1/12/10	1/29/10	\$50,000					\$50,000
WISCONSIN EARLY AUTISM PROJECT	12/18/09	1/15/10	\$578,032					\$578,032
ZABOJNIK, JUSTIN	2/17/10	2/17/10	\$20,000					\$20,000
ZAMBON AFH	12/9/09	12/17/09	\$46,380	\$5,652				\$52,032
ZIELKE, JON AFH	1/8/10	1/13/10	\$32,334					\$32,334
ZIESMER AFH	12/8/09	12/14/09	\$75,805					\$75,805
TOTAL			\$59,771,116	\$1,074,379	\$40,494	\$1,800	\$0	\$60,887,789
2010 Contracts Sent:	186							
2010 Contracts Returned:	186							